

**BEFORE THE OFFICE OF CAMPAIGN FINANCE**  
**DISTRICT OF COLUMBIA BOARD OF ELECTIONS**  
**1015 Half Street, SE Suite 775**  
**WASHINGTON, D.C. 20003**  
**Telephone: (202) 671-0547**  
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IN THE MATTER OF :  
 :  
Ward One Democrats : DOCKET NO.: 2022 P-023  
Etan Arnheim, Treasurer :  
1818 \_4<sup>th</sup> Street, NW :  
Washington, DC 20001 :  
**Via Email: ethanarnheim@gmail.com**

**Memorandum to the File**

**Statement of the Case:**

This matter came before the Office of Campaign Finance (OCF), Office of the General Counsel (OGC) following a determination by the Public Information and Records Management (PIRM) Division, that Etan Arnheim, treasurer (Respondent) for the Ward One Democrats Political Action Committee failed to timely file the 8 Day Pre General Election, Report of Receipts and Expenditures which was due on Monday October 31, 2022. Reminder notices were initially emailed to the Ward 5 Democrats on October 17, 2022, stating that the reports needed to be filed with the OCF, to determine whether the committee implemented procedures and controls to ensure the financial reporting and recordkeeping was in compliance with D.C. Code Section 1-1163.09, 1-1163.17 and 3 DCMR 3017.

On or about January 25, 2023, the matter was referred to the Office of the General Counsel for an informal hearing with Respondent. The scheduled hearing date was February 15, 2023. The hearing was set to be a virtual teleconference hearing because the Office of Campaign Finance was still operating under the Mayor’s COVID pandemic mandate, issued in March 2020. Upon receipt of the Notice of Hearing Respondent immediately prepared and filed the Report. The Report was submitted along with a notarized affidavit explaining the reason(s) for the late and untimely filing. The untimely filing was primarily attributed to Respondent’s confusion regarding the mandatory filing dates. Because 2022 was an election year, additional filings were required, which included the 8 Day Pre-General Election Report.

A review of the PAC’s records indicated that the 8 Day Pre-General Election Report of Receipts and Expenditures was filed on or about December 9, 2022 thus bringing the PAC into compliance with the law. Therefore, the OGC decided to withdraw the matter from its adjudication calendar. This matter is **Closed**.

MARCH 10, 2023  
Date

/S/ Leonard Muhammad  
Leonard Muhammad  
Hearing Officer

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/s/ William O. SanFord  
William O. SanFord  
General Counsel

**CERTIFICATE OF SERVICE**

**THIS IS TO CERTIFY** that I served a true copy of the foregoing **ORDER** on Etan Arnheim, treasurer, of the Ward One Democrats PAC by email to [ethanarnheim@gmail.com](mailto:ethanarnheim@gmail.com) on Friday March 10, 2023.

/s/Leonard Muhammad