Office of Campaign Finance

PERIODIC AUDIT REPORT ON
MAYOR BOWSER'S
CONSTITUENT SERVICE FUND

JUNE 2015

REPORTS ANALYSIS AND AUDIT DIVISION
OFFICE OF CAMPAIGN FINANCE
WASHINGTON, D.C. 20009
I. BACKGROUND

A. Overview


The periodic field audit of the Constituent Service Program's statements and records covered the period January 2, 2015 through April 1, 2015. During the period of the pre-audit (desk review), the reports filed by the Committee reflected total aggregate receipts of $109,627.15 and expenditures of $0.00 with an ending cash balance of $109,627.15. Total receipts and expenditures per audit were $109,627.15 and $0.00 respectively, with an ending cash balance of $109,627.15.

B. Scope

The audit procedures performed included a verification and/or examination of:

1. The mathematical accuracy of the Report of Receipts and Expenditures filed with the OCF Director, during the period audited;

2. Total reported receipts and expenditures and individual transactions with source documents;

3. Conformity with the contribution limitation as mandated by D.C. Official Code Section 1-1163.38(a);

4. Committee debts and obligations; if any, of the Constituent Service Program;

5. Proper categorization of the Constituent Service Program's receipts and expenditures; and,

6. The review procedures as deemed necessary under the circumstances.

II. AUDITOR'S STATEMENT

There were no findings noted through the conduct of the audit fieldwork.

Therefore, it is the opinion of the Audit staff, based upon the audit of the Report of Receipts and Expenditures filed, and the financial records presented, that the April 1, 2015 Report of Receipts and Expenditures accurately represents the financial history of the Constituent Service Program for that reporting period. The accounting of the receipts and expenditures are in compliance with the disclosure provisions of the District of Columbia Campaign Finance Reform and Conflict of Interest Act of 1974, as amended.
RECOMMENDATION

We, therefore, recommend that this Report be issued as the “Audit Report.” We have determined that the April 1, 2015 Report filed by the Mayor Bowser’s Constituent Service Fund, with the Director, Office of Campaign Finance, is in compliance with the D.C. Official Code Section 1-1163.09.

Renee Coleman-Rollins  
Audit Manager  

June 18, 2015  

AUDIT APPROVED FOR RELEASE:

Cecily E. Collier-Montgomery  
Director  
Office of Campaign Finance  

June 18, 2015  

Date