



Office of Campaign Finance

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**PERIODIC AUDIT REPORT ON  
MAYOR BOWSER'S  
CONSTITUENT SERVICE FUND**

**JUNE 2015**

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REPORTS ANALYSIS AND AUDIT DIVISION  
OFFICE OF CAMPAIGN FINANCE  
WASHINGTON, D.C. 20009

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## I. BACKGROUND

### A. Overview

The Mayor Bowser's Constituent Service Fund registered with the Office of Campaign Finance (OCF) on March 11, 2015, in accordance with D.C. Official Code Section 1-1163.07(1). The Committee filed the April 1, 2015 Report of Receipts and Expenditures on March 31, 2015.

The periodic field audit of the Constituent Service Program's statements and records covered the period January 2, 2015 through April 1, 2015. During the period of the pre-audit (desk review), the reports filed by the Committee reflected total aggregate receipts of \$109,627.15 and expenditures of \$0.00 with an ending cash balance of \$109,627.15. Total receipts and expenditures **per audit** were \$109,627.15 and \$0.00 respectively, with an ending cash balance of \$109,627.15.

### B. Scope

The audit procedures performed included a verification and/or examination of:

1. The mathematical accuracy of the Report of Receipts and Expenditures filed with the OCF Director, during the period audited;
2. Total reported receipts and expenditures and individual transactions with source documents;
3. Conformity with the contribution limitation as mandated by D.C. Official Code Section 1-1163.38(a);
4. Committee debts and obligations; if any, of the Constituent Service Program;
5. Proper categorization of the Constituent Service Program's receipts and expenditures; and,
6. The review procedures as deemed necessary under the circumstances.

## II. AUDITOR'S STATEMENT

There were no findings noted through the conduct of the audit fieldwork.

Therefore, it is the opinion of the Audit staff, based upon the audit of the Report of Receipts and Expenditures filed, and the financial records presented, that the April 1, 2015 Report of Receipts and Expenditures accurately represents the financial history of the Constituent Service Program for that reporting period. The accounting of the receipts and expenditures are in compliance with the disclosure provisions of the District of Columbia Campaign Finance Reform and Conflict of Interest Act of 1974, as amended.

**RECOMMENDATION**

We, therefore, recommend that this Report be issued as the "Audit Report." We have determined that the April 1, 2015 Report filed by the **Mayor Bowser's Constituent Service Fund**, with the Director, Office of Campaign Finance, is in compliance with the D.C. Official Code Section 1-1163.09.

Renee Coleman-Rollins  
Renee Coleman-Rollins  
Audit Manager

June 18, 2015  
Date

**AUDIT APPROVED FOR RELEASE:**

Cecily E. Collier-Montgomery  
Cecily E. Collier-Montgomery  
Director  
Office of Campaign Finance

June 18, 2015  
Date