

**BEFORE THE OFFICE OF CAMPAIGN FINANCE  
DISTRICT OF COLUMBIA BOARD OF ELECTIONS AND ETHICS  
FRANK D. REEVES MUNICIPAL BUILDING  
2000-14th STREET, N.W., SUITE 433  
WASHINGTON, D.C. 20009  
(202) 671-0550**

<b>IN THE MATTER OF</b>	)	Date: August 15, 2011
	)	
Shaneen Alvarez	)	Docket No.: 11F-007
Supervisory Social Worker	)	
Child and Family Services Agency	)	

**ORDER OF ADMINISTRATIVE DISMISSAL**

This matter came before the Office of Campaign Finance (OCF) upon inquiry conducted by OCF that pursuant to D.C. Official Code § 1-1106.02 (2001 Edition), SHANEEN ALVAREZ (hereinafter Respondent) failed to timely file a Financial Disclosure Statement (FDS) for calendar year 2010 by May 15, 2011, as required by D.C. Official Code §1-1106.02, and also failed to file on or before the OCF sanctioned extended filing deadline of June 10, 2011.

**WHEREAS** Respondent served in a position within District of Columbia Government that required compliance with the aforementioned D.C. Code statutory provisions;

**WHEREAS** pursuant to D.C. Official Code § 1-1106.02(b), OCF relied on the listing of potential filer information submitted by the Agency of Respondent's engagement, which information contained Respondent's name;

**WHEREAS** Respondent failed to file a Financial Disclosure Statement on or before June 10, 2010;

**WHEREAS** by Notice of Hearing, Statement of Violations and Order of Appearance dated August 1, 2011, OCF ordered Respondent to appear at a scheduled hearing on April 11, 2011;

**WHEREAS** Respondent filed the required Financial Disclosure Statement for calendar year 2010 on August 8, 2011 and submitted an affidavit explaining the untimely filing;

**WHEREAS** Respondent provided a credible explanation for the untimely filing in that Respondent separated from DC government September 2010 and was not advised by her agency administrator that she had a continuing duty to file an FDS with OCF following her separation; however, upon notice Respondent took immediate action to correct her noncompliance by filing;

**WHEREAS** Respondent has been a timely FDS filer since 2009 and is currently in compliance with the Act

**IT IS ORDERED** that the Notice of Hearing, Statement of Violations and Order of Appearance dated August 1, 2011 is hereby VACATED that the charge of failure to timely file a Financial Disclosure Statement for calendar year 2010 is hereby DISMISSED.

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**Cecily E. Collier-Montgomery**  
Director

**SERVICE OF ORDER**

This is to certify that I have served on SHANEEN ALVAREZ a true copy of the foregoing Order, via regular mail, on August 15, 2011.

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**NOTICE**

Pursuant to 3 DCMR §3711.5 (1999), any fine imposed by the Director shall become effective on the 16th day following the issuance of a decision and order, if the respondent does not request an appeal of this matter. If applicable, within 10 days from the effective date of this order, please make a check or money order payable to the D.C. Treasurer, c/o Office of Campaign Finance, Suite 433, 2000 14th Street, N.W., Washington, D.C. 20009.